#### THURROCK LOCAL PLAN: DRAFT STATEMENT OF COMMUNITY INVOLVEMENT (SCI)

#### **Report of Consultation**

#### 1.0 Purpose of the report

1.1 This report outlines the methods and activities used in the public consultation event for the draft Statement of Community Involvement (SCI). The Council received 14 responses. Table 1 and 2 at para 3.0, shows each response together with officers comments and actions.

#### 2.0 Activities/publicity undertaken

- 2.1 The draft SCI was granted Cabinet approval on the 8<sup>th</sup> July 2015 for public and stakeholder consultation for a six week period commencing 27th July 2015 ended on Monday 7 September 2015. Copies of the consultation document with questionnaires were made available on the Council's website, and hard copies in Civic offices and in public libraries.
- 2.2 Over 1200 emails and 3500 letters were sent to consultees registered on the Thurrock Local Plan database. These were consultees who previously asked to be notified of consultations on Thurrock Council's planning policy documents or they had previously participated in planning consultations. All consultees were provided with a link to the Council's online public consultation portal where they could register and make representations on the document as appropriate. Copies of the emails and letters are attached at appendix A.
- 2.3 An advert was put in the Thurrock Enquirer on the 30<sup>th</sup> July 2015, informing readers of the dates, details and how to get involved in the consultation event. The advert is attached at appendix B.

#### **3.0** Representations with officer comments and actions.

#### Table 1 summary of Received representations and officer responses.

Ref Name		Summary of representations	Officer response to	Officer Action:	
and/ or			comment:		
	Company				
SCI_1	Health	The HSE acknowledges that early	Acknowledged.	Ensure HSE	
	and Safety	consultation can be an effective way of		continues to be	
	Executive	alleviating problems due to incompatible		consulted on the	
		development at the later stages of the		emerging Local	
		planning process, and we may be able to		Plan.	
		provide advice on development			
		compatibility as your plan progresses.			
		Therefore, we would like to be consulted			
		further on local plan documents where			
		detailed land allocations and use class			
		proposals are made, e.g. site specific			
		allocations of land in development planning			
		documents.			
SCI_2	Dr L.S.	I believe more thought needs to be given	Acknowledged.	No action needed.	
	Grewal	before building new homes on the existing	However, it is not		
		health resources available. The more young	the place of the SCI		
	NHS	families that move into the area mean more	to undertake this		
	Thurrock	GP resources are required, the hospital is	assessment.		
	CCG	stretched plus other infrastructure like			
		schools. You need a well consulted quality	The emerging Local		
		impact study.	Plan will assess how		
			much new		
			infrastructure is		
			required and where		
			it should go.		
1			Through the use of		

			s106 agreements and CIL, new schools and GPs can be provided where they are most needed.	
SCI_3	Miss Janet McCheyne	I think you should consult with Brentwood Borough Council as it adjoins Thurrock, and also Havering Borough Council, when appropriate. I note that the list is subject to change, so hope this would happen anyway.	Agree. Adjoining local planning authorities and other authorities who need to work with on strategic issues should be appropriately consulted throughout the plan- making process under the Duty to Cooperate. It is therefore proposed to amend Appendix B of the SCI to include the London Borough of Havering, the London Borough of Barking & Dagenham and Brentwood Borough Council.	Brentwood Borough Council and Havering Council have been added to Appendix B Including Plan Making Duty to Cooperate Public Bodies.

SCI_4	Mr Scott	The London Borough of Havering, London	Agree. Adjoining	Adjoining Local
	Sullivan	Borough of Barking & Dagenham and	local planning	Planning
		Brentwood Borough Council should be	authorities and	Authorities will be
	Thames	added to the list. These authorities have	other authorities	automatically
	Chase	been involved in strategic conversations	who need to work	consulted on all
	Trust	relating to environment and heritage	with on strategic	stages of the Local
		enhancements as part of Thames Chase	issues should be	Plan. The London
		Community Forest since 1990. The Thames	appropriately	Borough of
		Chase Trust continues to work with these	consulted	Havering, London
		authorities including Thurrock Council to	throughout the plan-	Borough of Barking
		support delivery of environment, in line	making process	& Dagenham and
		with the Thames Chase Plan 2014. Including	under the Duty to	Brentwood
		the above local authorities on the Duty to	Cooperate. It is	Borough Council
		Cooperate list will ensure there remains a	therefore proposed	are all added to the
		link between Thurrock plan-making and sub-	to amend Appendix	list of consultees in
		regional work on the environment that has	B of the SCI to	Appendix B.
		been in place for 25 years.	include the London	
			Borough of	
			Havering, the	
			London Borough of	
			Barking & Dagenham	
			and Brentwood	
			Borough Council.	
SCI_5	Mr Barrie	Well thought out document.	Support	No action needed
	Stone	No changes required.	acknowledged.	

SCI_6	Cllr T Aker	The ultimate principle should be that the	Disagree. Planning	No action required.
		people have a right to approve or reject any	applications can only	ite action required.
		planning application through referendum.	be determined on	
		Petitioners should have a 3 month window	material	
		to gain the signatures of 20% of the ward	considerations. The	
		population (eligible on the electoral roll) to	current Government	
		initiate a binding local referendum on any	does not consider	
		development. Spurious challenges won't	the holding of local	
		gather an organisation or persuade enough	referenda to be a	
		people to sign the petition. Major changes,	material	
		such as the proposed Biomass Plant for	consideration in the	
		West Thurrock or the destruction of Davall,	determination of	
		Greenwood and Butler House, will get the	planning	
		organisation and signatures. It is not enough	applications for	
		to just 'consult'. You have to place the final	development.	
		approval in the hands of the people if a	Advice received	
		consultation is going to mean anything. If	from the Councils	
		you ask the people for input you have to	Planning and	
		give them the right to accept or reject the	Regeneration	
		plans.	Solicitor is that while	
			the Council could	
		Amended to read: "The ways in which in	introduce referenda	
		which we engage with you and how you can	for planning	
		have your say will vary depending on the	applications their	
		issue. Residents have the right to initiate a	result would not	
		binding local referendum on any planning	constitute valid	
		application on the condition of collecting	grounds for granting	
		signatures from 20% of eligible voters in the	or refusal of	
		ward of the planning application. Different	planning permission.	
		techniques may also be used at different	Furthermore the	
		stages in the preparation of a planning	holding of referenda	
		policy document, or in the assessment of a	would add	
		planning application."	significant costs and	

			slow the planning system, to a point, where the Council would not be able to comply with the statutory timescales for dealing with planning applications.	
SCI_7	Natural England	Natural England is a non-departmental public body. Our statutory purpose is to ensure that the natural environment is conserved, enhanced and managed for the benefit of present and future generations, thereby contributing to sustainable development. We are supportive of the principle of meaningful and early engagement of the general community, community organisations and statutory bodies in local planning matters, both in terms of shaping policy and participating in the process of determining planning applications. However, we have no specific comments to make on this consultation.	Support Acknowledged	No action required
SCI_8	Mrs Linda Mulley	I agree that developers must contact the local community direct, but I do feel that when a considerable development is being put forward, expert advice from the council would be helpful to assist residents even at this juncture. Large consortiums selling their "plan" and the tactics and legalities they can	Acknowledged, unfortunately due to a lack of resources it may not be possible for Council Officers to attend meetings to clarify what	No action needed.

	1			,
		quote and employ can be very daunting.	developers are	
			proposing. However,	
		Suggestion that a council Planning official	the case officer is	
		be invited along to those meetings to clarify	available to answer	
		in layman terms what residents are being	questions should the	
		told.	need arise and a	
			request to attend a	
			meeting can be	
			made. Further	
			advice and	
			assistance can be	
			obtained by the local	
			community from	
			Planning Aid who	
			are an organisation	
			which provides free	
			and independent	
			advice on planning	
			matters.	
SCI_9	Mrs Anne	The reliance on electronic means of	Agree, consultations	No action needed.
	Sandu	communication can exclude people who	need to be tailored	
		either do not understand how to use it, do	to the issue being	
		not posess devices at home and/or are	considered and the	
		unable to access local facilities at a library -	audience. Figure 1	
		if indeed there is one.	sets out a selection	
			of consultation	
		Engaging with local communities within the	methods we can use	
		community, with for example a 'road show'	in preparing the	
		near local shops, workplaces, commuter	emerging Local Plan	
		areas. A travelling presentation that	including but not	
		explains what is happening and how to	limited to these.	
		comment, presented by people that know	They are extensive	
		their subject and how to explain it would	and will seek to	

	engage the majority
	of local residence in
but if it's difficult or obscure then they are	Thurrock. The
excluded.	process will involve
	capacity building for
	local communities.
	Here officers from
	the Council will
	travel to local
	community hubs,
	libraries and Council
	offices before and
	during consultation
	events to explain,
	discuss and
	encourage
	community
	involvement. In
	addition the Council
	will continue to
	make hard copies of
	consultation
	documents and
	comments forms
	available at the Civic
	Offices in Grays and
	in all libraries in the
	borough.
	give real democratic access to planning policy. I think that people want to engage but if it's difficult or obscure then they are excluded.

SCI_10	Mrs Anne	I agree with T Aker about the consultation	Disagree. Planning	No action required.
	Sandu	process. ( SCI_6)	applications can only	
			be determined on	
			material	
			considerations. The	
			current Government	
			does not consider	
			the holding of local	
			referenda to be a	
			material	
			consideration in the	
			determination of	
			planning	
			applications for	
			development.	
			Advice received	
			from the Councils	
			Planning and	
			Regeneration	
			Solicitor is that while	
			the Council could	
			introduce referenda	
			for planning	
			applications their	
			result would not	
			constitute valid	
			grounds for granting	
			or refusal of	
			planning permission.	
			Furthermore the	
			holding of referenda	
			would add	
			significant costs and	

			slow the planning system, to a point, where the Council would not be able to comply with the statutory timescales for dealing with planning applications.	
SCI_11	Mr Joseph Ramon Greenwise Nurseries	We are in agreement with the aims of the draft statement of community involvement. Unfortunately with Thurrock constantly in a perpetual Election cycle, the vocal minority dominate the politics and no bold visionary decisions are ever addressed with a timely sustainable integrated strategy, that said the Council Officers should be commended for their work and efforts with The London Gateway Port and Logistic Park which is and will be a tremendous asset and benefit to the Borough. Please keep me informed of any further consultations or developments on the Local plan documents.	Support acknowledged	Ensure that Greenwise Nurseries continue to be consulted on the emerging Local Plan.
SCI_12	Mrs Anne Sandu	Engaging with residents via electronic methods excludes those who do not know how to use it, those who do not possess such equipment and/or cannot access a library, if there is one. Looking at the number of responses to this Draft Statement shows the disconnect between the residents of Thurrock and those making decisions on their behalf. How can electronic means be democratically	Agree. consultations need to be tailored to the issue being considered and the audience. Figure 1 sets out a selection of consultation methods we can use in preparing the emerging Local Plan	No action needed.

inclusive if a significant portion of residents haven't used it? If the technology excludes people, or people do not understand how to use it, is it a useful method? Yesterday I submitted responses but the system has not worked and I am re-submitting them today. If other people experience the same problems - will they bother?including but not limited to these.Nothing can replace person to person interaction and I would suggest that however convenient it is to computer's everything, for many people who are not computer confident their accessibility is limited. Not relying mainly on electronic inviting residents to a display to explain their plans.Including but not limited. Not relying mainly on electronic offices before and during consultation encourage community linvolvement. In addition the Council will continue to make hard copies of consultation encourage community linvolvement. In addition the Council will continue to make hard copies of consultation documents and comments forms available at the Civic Offices in frays and in all libraries in the borough.				
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in all libraries in the			available at the Civic	
			Offices in Grays and	
borough.			in all libraries in the	
			borough.	

				N
SCI_13	Carla Piper	Thank you for consulting on the Thurrock	Acknowledged.	No action required.
		Statement of Community Involvement.		
	Historic	Historic England has no comments on the		
	England	consultation processes set out in the SCI,		
		although with regards to planning		
		application consultations, we would like to		
		draw attention to our charter for advisory		
		services which can be found online at		
		www.historicengland.org.uk/services-		
		skills/our-planning-services/charter/ and		
		sets out when Historic England should be		
		consulted.		
SCI_14	Trustees	Whilst we agree that the policies included in	Acknowledged.	No action needed.
	Of A	the Council's adopted "Core Strategy" have	However, it is not	
	Parish	made a useful start to formulating economic	the place of the SCI	
	Deceased	growth in the borough, re-assessment of	to undertake this	
		housing need and provision is required in	assessment. The	
		the light of economic recovery and new	emerging Local Plan	
		pressure now placed on housing and	will undertake a	
		employment opportunities:	comprehensive	
			review of housing	
			and employment	
			needs during the	
			plan period.	

## Appendix 2

#### Table 2 SCI Modifications

Paragraph	Page	Original with highlighted changes.	Reason For Amendments	Amended version
1.6	page 4	The number of individuals/groups participating in consultations – including the number of 'hard to engage <sup>1'</sup> individuals or groups, where appropriate.	Helpful to define 'hard to reach groups' for purpose of planning. Internal comment from: Communities Development and Equalities Team. (CDET)	Insert foot note at para 1.6 with short definition for hard to engage individuals or groups.
2.11	Page 8	<ul> <li>What will you be expected to do?</li> <li>In order to ensure that your involvement is effective, you are expected to:</li> <li>Provide comments in a clear and concise way.</li> <li>Be aware that all comments will be made publically.</li> </ul>	Lose the first bullet point (and have other points as bullets underneath – minor detail but would look better) Internal comment from: Communities Development and Equalities Team. (CDET)	<ul> <li>What will you be Expected to do?</li> <li>2.12 In order to ensure that your involvement is effective, you are expected to: <ul> <li>Provide comments in a clear and concise way.</li> <li>Be aware that all comments will be made publically</li> </ul> </li> </ul>
2.18	Page 6	<ul> <li>Provide enough information and time so that you can understand and respond to consultations.</li> </ul>	<ul> <li>2.18 – second bullet, be helpful to change to 'Provide enough information and time so that you can'</li> <li>Internal comment from: Communities Development and Equalities Team. (CDET)</li> </ul>	<ul> <li>Provide enough information and time so that you can understand and respond to consultations.</li> </ul>
4.4	Page 17	Some Proposals, such as those classed as 'major' applications (see Glossary) require the applicant to consult with the local Community before a planning application is submitted.	Internal comment from Development Management to remove this paragraph.	Remove para 4.4

4.11	Page 18	Once the Council receives a planning application and validates it, it should make a decision on the proposal as quickly as possible. The time limits are usually 13 weeks for a 'major' development and 8 weeks for all other types of development (unless the application is subject to an Environmental Impact Assessment, in which case a 16 week time limit applies). In some cases, the statutory deadline can be extended via a mutual agreement (either through Article 29 agreements or normally through a Planning Performance Agreements); this enables both parties the opportunity to resolve certain problems, avoiding the unnecessary refusing of a development proposal that could otherwise be acceptable.	Article 29 is now an out of date reference. Replace with <i>'agreement (normally through a Planning Performance Agreement)'</i> (Internal comment from: Development Management).	Once the Council receives a planning application and validates it, it should make a decision on the proposal as quickly as possible. The time limits are usually 13 weeks for a 'major' development and 8 weeks for all other types of development (unless the application is subject to an Environmental Impact Assessment, in which case a 16 week time limit applies). In some cases, the statutory deadline can be extended via a mutual agreement (normally through a Planning Performance Agreements); this enables both parties the opportunity to resolve certain problems, avoiding the unnecessary refusing of a development proposal that could otherwise be acceptable.
5.9	Page 22		Be good to add a hyperlink to regs where stated: <u>http://www.legislation.gov.uk/uksi</u> /2012/637/made Internal comment from: Communities Development and Equalities Team. (CDET)	The Neighbourhood Planning (general) Regulations 2012 (http://www.legislation.gov.uk/uksi/2012/637/ made)
5.15	Page 23		An m missing from 'likely to impact on the too' Internal comment from: Communities Development and Equalities Team. (CDET)	'likely to impact on them too'
Appendix B	Page 27	Other Public Bodies and Local Authorities	I think you should consult with	Other Public Bodies and Local Authorities

		(these are subject to change):         •       Basildon Borough Council         •       Brentwood Council         •       Havering Council         •       Castle Point Borough Council         •       Rochford District Council         •       Rochford District Council         •       Southend-on-Sea Council         •       Greater London Authority         •       Thames Gateway Local Nature Partnership         Authorities       -         •       Dartford Borough Council         •       Gravesham Borough Council         •       London Borough of Bexley         •       London Borough of Havering         •       Medway Council	Brentwood Borough Council as it adjoins Thurrock, and also Havering Borough Council, when appropriate. Changes made in response to Ref SCI_3 (see table 1)	<ul> <li>(these are subject to change):</li> <li>Basildon Borough Council</li> <li>Brentwood Council</li> <li>Havering Council</li> <li>Castle Point Borough Council</li> <li>Essex County Council</li> <li>Rochford District Council</li> <li>Southend-on-Sea Council</li> <li>Greater London Authority</li> <li>Thames Gateway Local Nature</li> <li>Partnership Authorities</li> <li>Dartford Borough Council</li> <li>Gravesham Borough Council</li> <li>London Borough of Bexley</li> <li>London Borough of Havering</li> <li>Medway Council</li> </ul>
Appendix B	Page 27	<ul> <li>Swale Borough Council</li> <li>Other Public Bodies and Local Authorities (these are subject to change):</li> <li>Basildon Borough Council</li> <li>Barking &amp; Dagenham Council</li> <li>Brentwood Council</li> <li>Havering Council</li> <li>Castle Point Borough Council</li> <li>Essex County Council</li> <li>Rochford District Council</li> <li>Southend-on-Sea Council</li> <li>Greater London Authority</li> <li>Thames Gateway Local Nature Partnership Authorities</li> </ul>	The London Borough of Havering, London Borough of Barking & Dagenham and Brentwood Borough Council should be added to the list. Changes made in response to Ref SCI_4 (see table 1)	<ul> <li>Swale Borough Council</li> <li>Other Public Bodies and Local Authorities (these are subject to change):</li> <li>Basildon Borough Council</li> <li>Barking &amp; Dagenham Council</li> <li>Brentwood Council</li> <li>Havering Council</li> <li>Castle Point Borough Council</li> <li>Essex County Council</li> <li>Rochford District Council</li> <li>Southend-on-Sea Council</li> <li>Greater London Authority</li> <li>Thames Gateway Local Nature</li> <li>Partnership Authorities</li> </ul>

	<ul> <li>Dartford Borough Council</li> <li>Gravesham Borough Council</li> <li>London Borough of Bexley</li> <li>London Borough of Havering</li> <li>Medway Council</li> <li>Swale Borough Council</li> </ul>		<ul> <li>Dartford Borough Council</li> <li>Gravesham Borough Council</li> <li>London Borough of Bexley</li> <li>London Borough of Havering</li> <li>Medway Council</li> <li>Swale Borough Council</li> </ul>
Appendix H Page 49		Additional resources – Appendix HA new and complex area for communities, some additional resources for NP/NDO that would be useful to add to Appendix H - e.g. Locality via http://mycommunity.org.uk/progra mme/neighbourhood-planning/ CLG via: https://www.gov.uk/government/p ublications/neighbourhood- planning Planning Aid have a NP forum to support communities on using rights: http://www.ourneighbourhoodpla nning.org.uk/Internal comment from: Communities Development and	(Added to) Appendix H A new and complex area for communities, some additional resources for NP/NDO that would be useful to add to Appendix H - e.g. Locality via http://mycommunity.org.uk/programme/neigh bourhood-planning/ CLG via: https://www.gov.uk/government/publications/ neighbourhood-planning Planning Aid have a NP forum to support communities on using rights: http://www.ourneighbourhoodplanning.org.uk $\zeta$

## <u>Appendix A</u>

#### Appendix 2

## **Consultation Letter and email**

Address...

Dear,

## Thurrock Council's New Local Plan

I am writing to let you know that a 6 week period of public consultation on the draft Statement of Community Involvement starts at 9 am Monday 27 July and ends at 5pm on Monday 7 September 2015.

You have received this notification because you have asked to be notified of consultations on Thurrock Council's planning policy documents or you have previously participated in consultations on Thurrock Council's Local Plan (formerly Local Development Framework).

#### Thurrock Local Plan (2015-2035)

In February 2014 Thurrock Council's Cabinet gave approval to prepare a new Local Plan for Thurrock. The new Local Plan will provide a planning and development strategy to guide future development in the borough. It will establish a vision for the borough up to 2035 and identify the overall level of different types of development (including housing, employment and retail) that is envisaged during that period. The plan will also allocate sites for new development, designate areas for protection and set out policies to manage development in the borough.

Work on the new Local Plan is already underway as we seek to update key pieces of our evidence base ahead of a formal public consultation early next year. For more information on the plan and the plan making process in Thurrock please see the enclosed first edition of the Thurrock Local Plan Update newsletter. This twice yearly newsletter will keep you informed about the latest progress on the Local Plan and will let you know how and when you can get involved.

#### **Draft Statement of Community Involvement**

The Statement of Community Involvement (SCI) is a key part of the Council's emerging Local Plan. It will set out how the local community, businesses and interest groups will be involved in the preparation of Local Plan documents and planning applications that may affect them.

The Statement of Community Involvement was first produced and adopted in 2007. Since then the Government has introduced substantial changes to the planning system. This draft Statement of Community Involvement seeks to take account of these changes and once adopted will replace the former document.

We need you to get involved and check that our chosen approach to consultation on planning matters is fit for purpose and inclusive so that anybody who wants to have their say will be able to.

#### Having your say on the Statement of Community Involvement

The easiest way to make comments on the consultation document is by using the Council's online consultation portal. The consultation portal allows you to:

- Search and view current and past consultations.
- Comment online on live consultations.
- Search for any comments we receive to a consultation.

As a member of our previous planning policy database your details have automatically transferred to the new system to ensure that you are kept informed of upcoming consultations. The consultation portal can be accessed at <u>http://consult.thurrock.gov.uk</u>, your username and password are as follows:

Username: ThurrockC837 Password: Thurrock1

If you wish to comment on the document but do not have access to the internet, you can still have your say by filling in a Local Plan Comments Form. Copies of the consultation document and Comments forms will be made available at the Civic Offices in Grays and at Libraries or community hubs across the Borough during the consultation period. If required a Local Plan Comments Form can be posted on request. Completed Local Plan Comments Forms should be returned to the Growth and Strategy Team. For further information regarding this consultation or the emerging Local Plan please contact a member of the Growth and Strategy Team by emailing the Council at the following address growth&strategy@thurrock.gov.uk or calling 01375 652705.

Yours sincerely,

Sean Nethercott Growth and Strategy Team Leader

Email / Address...

Dear...

I am writing to acknowledge that we have received your representation to the Draft Statement of Community Involvement.

Once the consultation period on this document has ended, we will begin to review all of the representations that we have received and will amend the document, where necessary, before adopting it.

Yours sincerely,

Sean Nethercott Growth and Strategy Team Leader

Appendix B

Date

#### Newspaper Advert.

# Planning in Thurrock affects everyone who lives here.

That's why we want your help on how we plan for the future.

We want your comments on our draft Statement of Community Involvement (SCI).

It sets out how and when people can be involved in the new Local Plan and planning applications. We want to know if we've got it right.

You can give us your views from Monday 27 July 9am to Monday 7 September 5pm 2015

Join the conversation by visiting thurrock.gov.uk/planning-policy

or emailing growth&strategy@thurrock.gov.uk

Hard copies of the document and comments forms are available at the Civic Offices in Grays, public libraries and community hubs.

thurrock.gov.uk

### Big concerns raised over standard of local NHS services Social care Tilbury GPs in 'crisis' with That he has not one to three surgeries struggling cut fears A spert is due of end offer the spectra of the spectr An and a property propert Planning in Thurrock affects everyone who lives here. That's why we want your help on how we plan for the future. We want your comments on our draft Statement of Community Involvement (SCI). Niamin Warbs, of St Thomas of Canterbury, and Kayzia Arhun, of W Ill inverse - train the Taurock, S. T. Doran of Casioviney guilled y field instructions. Canad rand safety composites - Primary School, Grys, and Inter a special engine subtype for School, Ada, at Wranner Primary School and School, Charlie Illustrat, serie School International S It sets out how and when people can be involved in the new Local Plan and planning applications. We want to know it we've got it right. £3k to help Gazette's FREE You can give us your views from Monday 27 July Ram to catch gang legal advice Monday 7 September 5pm 2015 A REWARD of up to £3,000 is an offer for information following the bratal assault of a mun at a Partler Join the conversation by visiting thurrock.gov.uk/planning-policy or emailing growth&strategy@thurrock.gov.uk Head copies of the document and comments for are available at the Circo Offices in Grays, public libraries and community hubs. 01375 265103 or visit